



BRISBANE PROFESSIONAL COLLEGE

Tel: +61 7 3832 0102

E: admissions@bpc.edu.au

Application for Recognition of Prior Learning (International)

Please complete the RPL application and provide the following documents in order for your Application to be assessed:

- current Resume;
- Employer Reference Letters;
- Any evidence of work such as photos, videos or logbooks

Once you have submitted your Application, a College representative will contact you to discuss the RPL process.

Student Information

Family Name:			Title:	
Given Name:				
Middle Name:				
Preferred Name:				
Gender:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	Date of Birth:	
Nationality:			Passport Number:	
Telephone Number:			Mobile Number:	
Email Address:				
Home Address:				
Are You in Australia:			USI Number: (IF Available)	



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Emergency Contact

Family Name:			
Given Name:			
Relationship to Student:		Telephone Number:	
Address:			

Course Details (Please select the course you want to apply RPL for)

Qualification	RPL Fees	Select
BSB50215 (Diploma of Business)	\$2,500	<input type="checkbox"/>
BSB60215 (Advance Diploma of Business)	\$2,500	<input type="checkbox"/>
BSB51915 (Diploma of Leadership and Management)	\$2,500	<input type="checkbox"/>
AUR30616 (Cert III in Light Vehicle Mechanical Technology)	\$3,000	<input type="checkbox"/>

English Proficiency

Have you Completed any English Test:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Please Provide a Certified copy.	Please complete the information below.
How well do you Speak English	Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/>	
How well do you Understand English	Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/>	
How well do you Write English	Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/>	
How well do you Read English	Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Excellent <input type="checkbox"/>	



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Previous Qualifications (Please attach certified copies of Qualifications in English or accompanied by a translated Statutory Declaration)

Qualification	Name of Issuing Authority	Year of Completion
Year 10 or equivalent		
Year 12 or Equivalent		
Diploma or Equivalent		
Degree or Equivalent		
Other		

Employment History (Current Employer)

Business Name:		Job Title:	
Business Address:			
Contact Person:		Tel:	
		Email:	
Years of Service:			
Brief description of duties performed:			



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Business Name:		Job Title:	
Business Address:			
Contact Person:		Tel:	
		Email:	
Years of Service:			
Brief description of duties performed:			

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Business Address:			
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Payment Details (Payments must be made in Australian Dollars)

A non-refundable \$500 RPL application fee is required at the time of application in order for the application to be assessed. This fee will be offset against the total RPL fee once the RPL process has been completed.

Payment can be made via Bank Transfer or via credit card							
Account Name		Brisbane Professional College Pty Ltd					
Application Assessment Fee \$500 (non-refundable) – please use surname as reference							
Bank	Bendigo Bank	SWIFT Code	BENDAU3B	BSB	633 000	Account Number	156 193 856

Student Declaration

Declaration:	I declare that the information I have provided on this form, is correct and that I have read, fully understand and accept the information advised in the Brisbane Professional College Student Handbook and agree to be bound by them and that I accept the financial commitment of the tuition fees above and agree to pay these fees as they fall due.		
Student Signature:		Date:	



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Office Use Only

Enrolment Approval

Student Liaison Officer Name			
Signature		Date:	

Enrolment Checklist		Yes	No
Is the Student Enrolment Application Form fully completed and signed?			
Certified copies of Passport and previous qualifications received?			
Has the \$500 Enrolment Application fee been received?			
Any Supporting documents such as reference Resume, Reference letter, photos received?			
RPL application assessed?			
Student telephone interview satisfactorily completed and all the information has been provided to the student?			
If the application has been approved, register the Student in Job Ready			
Student record file created and completed			
Staff Name			
Staff Signature		Date:	